

- (b) A student who scores below “college ready” in Reading must be continuously remediated in reading until successfully completing the developmental sequence or retesting as “college ready” on the TSI Assessment.
- (c) Full-time students who score below “college ready” in two or more areas must enroll for developmental work in at least two areas and enroll in a college success skills course.
- (d) Part-time students will be required to maintain a reasonable ratio of developmental education classes.

### **Support Services**

SWTJC offers support services for students in the following areas:

- (1) *Academic advisement*
- (2) *Career counseling*
- (3) *Crisis and personal counseling (referrals)*
- (4) *Referral to, and partnerships with, community agencies*
- (5) *Student Success Centers located at college facilities in Crystal City, Del Rio, Eagle Pass, and Uvalde.*
- (6) *Support for students with disabilities*

### **Attendance**

Students are expected to regularly attend all classes in which they are enrolled and are responsible for the subsequent completion of all work missed during an absence. Any instruction missed and not subsequently completed may affect the grade of the student regardless of the reason for the absence. The manner in which make-up work is administered is left to the professional discretion of the individual faculty member.

The instructor of a developmental education course may request the withdrawal of a student from a class when the total number of absences exceeds the equivalent of two weeks of class meetings in a course; specifically, (a) six from a class that meets three times per week (typical MWF schedule), (b) four from a class that meets two times per week (typical TTH schedule), (c) two from a class that meets once per week (an evening course, e.g.), and (d) three from a summer class. Attendance counting begins on the official first day of the class. When an instructor requests the withdrawal (drop) due to excessive absences of a student from a course, a grade of EW will be recorded in the student’s record. SWTJC makes no distinction between excused or unexcused absences. Therefore, the instructor may count all absences in reaching the total except when prohibited by State law or statute.

College policy requires that faculty report student attendance continuously throughout a semester. The college will review and assess the situation of students not showing regular attendance and withdraw students who do not take corrective action. At times other than these, the option of enforced withdrawal is left to the course instructor (see above).

A student who tests below “college ready” on the TSI Assessment, and whose individual education plan calls for enrollment in one or more developmental education courses must remain enrolled in at least one developmental education course or be subject to withdrawal from all classes.

### **Restricted Access to College Level Courses**

All students, regardless of TSI status, must observe college course prerequisites, co-requisites, and TSI requirements as described in the current college catalog.

## **CREDIT BY EXAMINATION**

Southwest Texas Junior College provides students with the opportunity to earn Credit By Examination. Any college student may receive credit in certain courses, subject to the requirements and policies below.

## General Requirements

To receive Credit By Examination, a student must meet the following general requirements:

1. The student must be enrolled in SWTJC.
2. The student must be TSI complete in all areas.
3. The students must have completed at least six semester credit hours at SWTJC through regular coursework.
4. Credit By Examination awards are limited to 24 semester credit hours

## ACT Program Examination

Scores from the ACT Program will be used in giving credit for ENGL 1301 as follows:

*Standard Score of 29 – Grade A*

*Standard Score of 27 – Grade B*

## SAT Program Examination

Scores from the SAT Program will be used in giving credit for MATH 1314 as follows:

### **SAT – MATHEMATICS GENERAL EXAM**

<b>MATHEMATICS</b>	<b>Score</b>	<b>Sem. Cr. Hrs.</b>	<b>Grade</b>
MATH 1314	500-560	3	B
MATH 1314	561-800	3	A

## College Entrance Examination Board (CEEB) Examinations

Credit by Examination from the College Entrance Examination Board (CEEB) will be awarded as follows:

<b>Advanced Placement Exam (A.P.E.)</b>	<b>Score</b>	<b>Semester Credits</b>	<b>Hour</b>	<b>Grade</b>
BIOLOGY	4	BIOL 1406		A
CALCULUS-AB	4 or 5	MATH 2413		A
CALCULUS-BC	3	MATH 2413		A
CALCULUS-BC	4 or 5	MATH 2413-14		A
CHEMISTRY	3	CHEM 1311 CHEM 1111		B
CHEMISTRY	4	CHEM 1311 CHEM 1111		A, B
CHEMISTRY	5	CHEM 1311-12 CHEM 1111-12		A, A
ENGLISH	4	ENGL 1301-2		A, B
ENGLISH	5	ENGL 1301-2		A, A
HISTORY	3	HIST 1301		B
HISTORY	4	HIST 1301-2		A, B
HISTORY	5	HIST 1301-2		A, A
PHYSICS-B	4	PHYS 1401		A, B
PHYSICS-B	5	PHYS 1401-2		A, A
SPANISH	4	SPAN 1411-12		A, B
SPANISH	5	SPAN 1411-12		A, A

<b>Ninety Minute English Composition</b>	<b>Score</b>	<b>Semester Hours Credit</b>	<b>Grade</b>
ENGL 1301	521-565	3	B
ENGL 1301	566-610	3	A

<b>CEEB – SAT (English)</b>			
ENGL 1301	575-600	3	B
ENGL 1301	601-625	3	A
ENGL 1301 & 1302	626-675	6	A, B
ENGL 1301 & 1302	676-800	6	A, A

### **College Level Exam Program (CLEP) Examination**

The College Level Exam Program (CLEP) awards three to eight semester hours of credit depending on course. Credit by Examination for the CLEP – a letter grade is awarded for the following scaled scores:

#### **CLEP – SUBJECT EXAM**

SUBJECT - SWTJC COURSE	A	B	C
INTRODUCTORY ACCOUNTING - ACCT 2401	59	52	47
FEDERAL GOVERNMENT – GOVT 2305	58	55	47
AMERICAN HISTORY - HIST 1301	59	53	46
AMERICAN LITERATURE - ENGL 2327	57	50	46
BIOLOGY - BIOL 1406	61	53	49
GENERAL CHEMISTRY - CHEM 1311/1111	65	53	48
FRESHMAN ENGLISH - ENGL 1301	62	55	50
GENERAL PSYCHOLOGY - PSYC 2301	55	51	47
COLLEGE SPANISH I & II - SPAN 1411-12	60	55	50
INTRODUCTORY SOCIOLOGY - SOCI 1301	65	55	47
TRIGONOMETRY - MATH 1316	62	55	49
WESTERN CIVILIZATION - HIST 2311	63	56	50

### **International Baccalaureate Diploma (IBD)**

In compliance with Senate Bill 111, Southwest Texas Junior College offers at least 24 hours of credit to all IB diploma candidates with subject exam scores of 4 or higher. However, course credit does not have to be awarded on any IB exams where a score earned is a 3 or less. Students must submit an IB transcript to Southwest Texas Junior College and must show proof of meeting the Texas Success Initiative (TSI) requirements prior to enrollment. Southwest Texas Junior College and SACSCOC (Southern Association of Colleges and Schools/ Commission on Colleges) policies require students who plan to graduate with an A.A., A.S., or A.A.S. degree to complete 25% of the required semester credit hours at SWTJC. Credit with a grade of "P" will be awarded for course work according to the following table.

#### **IBD – SUBJECT EXAM**

IBD SUBJECT AREA	IBL SCORE	SWTJC COURSER	SCH
MATHEMATICS			
MATHEMATICS (HL)	4 or higher	MATH 1314 & 1316	6
MATHEMATICS WITH FURTHER MATHEMATICS	4 or higher	MATH 1314, 1316, & 2342	9
MATHEMATICAL METHODS	4 or higher	MATH 2413	4
MATHEMATICAL STUDIES	4 or higher	MATH 1325	3
MODERN LANGUAGES			
LANGUAGE A1 OR A2 (SL)			
SPANISH	4 or higher	SPAN 1411 & 1412	8
LANGUAGE A1 OR A2 (HL)			
SPANISH	4 or higher	SPAN 1411, 1412, 2311, & 2312	14
LANGUAGE B (SL)			
SPANISH	4 or higher	SPAN 1411 & 1412	8
LANGUAGE B (HL)			
SPANISH	4 or higher	SPAN 1411, 1412, 2311, & 2312	14

LANGUAGE AB INITIO			
SPANISH	4 or higher	SPAN 1411	4
MUSIC	4 or higher	MUSI 1306	3
PHILOSOPHY	4 or higher	PHIL 1301	3
PHYSICS (SL)	4 or higher	PHYS 1401	4
PHYSICS (HL)	4 or higher	PHYS 1401 & 1402	8
PSYCHOLOGY	4 or higher	PSYC 2301	3
SOCIOLOGY	4 or higher	SOCI 2301	3
SOCIAL AND CULTURAL ANTHROPOLOGY	4 or higher	ANTH 2346	3
THEATER ARTS	4 or higher	DRAM 1310	3

## LOCAL ARTICULATION ADVANCED PLACEMENT

A registered Local Articulation student who completes the first year of a SWTJC Local Articulation certificate or degree program may apply to change articulated high school course grades from “P” to a letter grade equal to a “C” or the letter grade equivalent of the student’s first year GPA, whichever is greater. The GPA is rounded to the next highest whole number to determine the letter grade. For instance, a GPA of 3.25 is rounded to 4.00 and entered as the letter grade A. The student’s written application must be approved by (1) a College instructor in the student’s Local Articulation program who is personally familiar with the student’s capabilities and the competencies associated with the articulated courses, and (2) a College administrator, preferably either the Vice-President for Academic Affairs or the Outreach Director. Upon approval, the student’s transcript will be changed to reflect the new grade(s). To begin the application process, the student should contact a counselor or the Technical Education Director.

A registered Local Articulation student who completes at least six hours of coursework at SWTJC and who has received a recognized certification or licensure associated with an articulated course may apply for a grade change from “P” to a letter grade. The table below gives the recognized certification and licensures along with corresponding grade change equivalencies. To begin the application process, the student should contact a counselor or the Technical Education Director.